


GENERAL LIBRARY RULES

1. LIBRARY WILL BE OPEN FROM 9:30 AM TO 4:30 PM EVERY DAY, EXCEPT SUNDAYS, SATURDAYS AND SUNDAYS.
2. USE OF MOBILE PHONES IS STRICTLY PROHIBITED INSIDE THE LIBRARY.
3. IDENTITY CARD IS A MUST FOR LIBRARY ENTRANCE AND EVERY USER MUST SIGN THE REGISTER AVAILABLE AT THE ENTRANCE.
4. A MAXIMUM NUMBER OF 5 BOOKS WILL BE ISSUED TO A FACULTY MEMBER FOR A PERIOD OF 14 DAYS FROM THE DATE OF ISSUE.
5. A MAXIMUM NUMBER OF 4 BOOKS WILL BE ISSUED TO A PG STUDENT FOR A PERIOD OF 14 DAYS FROM THE DATE OF ISSUE.
6. A MAXIMUM NUMBER OF 3 BOOKS WILL BE ISSUED TO A UG STUDENT FOR A PERIOD OF 14 DAYS FROM THE DATE OF ISSUE.
7. A FINE OF RUPEES 1 PER DAY/PER BOOK WILL BE CHARGED FOR THE DELAY OF BOOKS.
8. IN CASE OF LOSS OF LIBRARY BOOKS, THE USERS WILL BE CHARGED THREE TIMES THE PREVAILING COST OF THE BOOK.
9. KEEP YOUR PERSONAL BELONGINGS AT THE PROPERTY COUNTER.
10. JOURNALS, REFERENCE BOOKS AND QUESTION PAPERS ETC WILL NOT BE ISSUED FROM THE LIBRARY.
11. THE LIBRARIAN IS EMPOWERED TO RECALL ANY BOOK AT ANY TIMES IF NECESSITY ARISES.



PRINCIPAL


LIBRARIAN

 **Principal**
Sreekrishnapuram V.T. Bhattathiripad College
P.O. Mannampatta, Palakkad

